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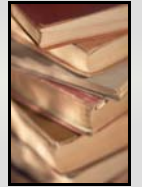
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SURVEY ON LAW LIBRARY LIAISON SERVICES

By Matthew J. Wright

Head of Collection Development & Instruction and Associate Professor
William S. Boyd School of Law, UNLV

This Brief examines the use of liaison services in academic law libraries. Very little has been written about the use of faculty liaison services, yet one sees it listed as a job requirement on many job postings to law-lib and other listservs. Many law school web sites advertise their liaison service or promote the use of a "Faculty Services Librarian."

This survey was an attempt to elicit more information about how law schools are using liaison services. Seventy-two ABA accredited law school libraries responded to the survey, and fifty schools have a formal liaison program or a designated librarian for faculty services. Part two of this Brief contains a literature review. Part three provides the text of the survey. Part four summarizes the survey data, and part five contains appendices and job descriptions.

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AALL PUBLICATIONS SERIES NO. 56, VOLUME 14

SURVEY ON STAFF DEVELOPMENT POLICIES

By **Barbara Glennan**

Electronic Services Librarian
California Western School of Law Library



It is no secret that technology, associated institutional changes, and tight budgets have made staff training and development a major library issue in recent years. The importance of keeping library staff skills current in light of technology change is an obvious reality to most law librarians. This reality is recognized by AALL's Core Competencies, which were designed to be used as a framework for staff development programs. The purpose of this brief is to give law librarians a quick overview of the status (or lack thereof) of staff development programs in libraries similar to their own, as well as some starting points for updating or developing a staff development program.

The survey divided respondents by how they participate in staff development policies: Those that participate in their own staff development program; those that participate in their governing organization's staff development program; librarians that participate in both their own as well as their governing organization's staff development program; and finally those that have no staff development program at all. In addition to the survey itself, a useful bibliography has been included to provide additional resources available to those seeking to develop or enhance their own programs.

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AALL PUBLICATIONS SERIES NO. 56, VOLUME 13

SURVEY ON ACCESS AND TEACHING OF ALTERNATIVE LEGAL RESEARCH USING INTERNET PORTALS AND GATEWAYS



By Sarah Hooke Lee

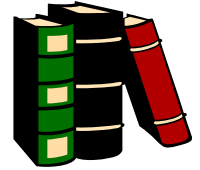
This survey addresses the growth of courses and other methods used to expose library patrons to the tremendous number of internet-based legal resources now available. Law librarians, more than anyone, recognize the usefulness of these alternatives to traditional print sources and the established online databases. This Brief in Law Librarianship examines how much access to these alternative sources law libraries provide to their patrons.

Two surveys were conducted, one in 2000 and the second in 2003. This offered the opportunity to identify increases or changes in teaching these resources over this time period. In 2000, there were far more independent vendors and gateway-type commercial products available than in 2003, as many of the start-up products had been acquired by the big vendors. These developments led to a few changes in the lists of choices in the 2003 survey. The surveys were distributed via listservs targeted by type of law librarian, i.e., academic, law firm and public law librarians.

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SURVEY ON COLLECTION DEVELOPMENT POLICIES AND SELECTION PRACTICES

By Vicente E. Garces



This survey looks at two basic topics in collection development: selection of law library materials and collection development policies. In focusing on selection, this survey provides a snapshot of the types of materials being collected and the selection processes being used in law libraries. Collection development has evolved over the last several decades to become an increasingly complex and challenging area of specialization in librarianship. This evolution is most evident at large academic research libraries, but has impacted all libraries to varying degrees, including law libraries.

The survey questions on collection development policies cover basic issues concerning the use (or non-use), creation and content of these documents. The data in this survey comes from the answers of the 71 self-selected libraries that responded to the survey distributed to law librarians in spring 2001.

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AALL PUBLICATIONS SERIES NO. 56, VOLUME 11



SURVEY ON COMMERCIAL DOCUMENT DELIVERY PRACTICE

By David Armond
Brigham Young University

In *Survey on Commercial Document Delivery Practice*, David Armond surveys law librarians to discover how the plethora of Web-based information has had an impact today's libraries and they way they operate. Armond weighs the results of an online survey completed by these librarians over three months (from May - July 2001), considering their implications on the future of the inter-library loan system. Adapted from a 1994 Association of Research Librarians survey, the *Survey* reflects data from 81 law libraries - 55 academic; 12 private law firms; 12 federal, state or county courts and 2 "corporate members." Survey data includes names of the commercial document suppliers used; patron groups having access to suppliers; information on who pays for the services; and costs of requests by library type.

Law librarians will find *Survey on Commercial Delivery Practice* to be an invaluable tool for strategic planning and budgeting, particularly in the area of collections development. Reviewing the data of peer institutions will also assist law librarians as they face continuing challenges in addressing "access vs. ownership" issues.

1 volume (paper)\$47.00
Item #331630; vii, 66 pages; ISBN 0-8377-9352-1; LC 2004054181
Published: Buffalo; William S. Hein & Co., Inc.; 2005
AALL PUBLICATIONS SERIES NO. 56, VOLUME 10

SURVEY ON CIRCULATION PRACTICE AND PROCEDURES

By Marc Silverman
University of Pittsburgh



Perhaps no other area of library policy-making has been as subject to local variation as circulation. While many areas of library operation work within the bounds of regional or national standards, circulation policies and procedures are often tailored to fit the specific needs of the institution. In addition, circulation is traditionally the most personal of library operations (next to reference), since it involves a face-to-face transaction.

Because different types of law libraries serve varying audiences, this publication contains the results of three surveys, each uniquely suited to the type of library – academic; law firm; and county, court, and state. In all, more than 130 libraries responded to the surveys, which revealed some interesting trends in circulation practice. *Survey on Circulation Practice and Procedures* contains several helpful appendices, and Silverman includes comments on results that were of special significance in order to make the results more manageable to the user. This enlightening survey will be of interest to any circulation librarian.

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Item #331370; ISBN 0-8377-9324-6

Published: Buffalo; William S. Hein & Co., Inc.; 2004
AALL PUBLICATIONS SERIES NO. 56, VOLUME 9



SURVEY ON LICENSING

By Linda Tashbook
University of Pittsburgh

As libraries subscribe to more and more electronic resources, they continue to discover the importance of their license agreements with individual vendors. These documents often impact issues such as Interlibrary Loan cooperation, the ability of law partners to “borrow” each other’s electronic access, and many other relevant matters.

Linda Tashbook’s *Survey on Licensing* attempts to identify the “grappling” that goes on in license negotiation and management. Its purposes are to identify the separate responsibilities that libraries have arranged for the different aspects of license handling and to ascertain the licensing issues that impact those libraries.

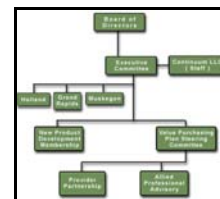
While this survey is not an analysis of the best way to handle licenses, it is a solid foundation from which to study the evolution of licenses and their impact on the law library profession. As a result, Tashbook’s work will prove helpful to any librarian that deals with license agreements.

1 volume (paper)\$43.00
Item #331130; vii, 47 pages; ISBN 0-8377-9323-8

Published: Buffalo; William S. Hein & Co., Inc.; 2004
AALL PUBLICATIONS SERIES NO. 56, VOLUME 8

SURVEY ON LAW LIBRARY REORGANIZING AND RESTRUCTURING

By James Milles
University of Buffalo



In the early 1990s, the law library community began to undergo drastic changes. While budgets were being frozen or even reduced, the growth of technology and the costs associated with its implementation were placing greater demands on law library resources, forcing librarians to reconsider their organizational structures.

Recognizing that little literature existed to update the scholarship published in the early 1990s, Law Library Director James Milles sent out a survey in hopes of gauging the level of structure and how it might affect the process of reorganization, both library-wide and within specific units of the law library. To make the results of the survey readily accessible, Milles published his findings in *Survey on Law Library Reorganizing and Restructuring*.

Using information obtained from the 33 law libraries that responded to his survey, Milles helps provide a clearer picture of the various library structures, incorporating documentation such as vision or mission statements and organizational charts in his work. Due to his efforts, *Survey on Law Library Reorganizing and Restructuring* is a valuable aid for anyone hoping to become familiar with ongoing organizational change in today's law library.

1 volume (paper)\$42.00

Item #330230; viii, 47 pages; ISBN 0-8377-9322-X; LC 2003050912

Published: Buffalo; William S. Hein & Co., Inc.; 2003

AALL PUBLICATIONS SERIES NO. 56, VOLUME 7



SURVEY ON FOOD & DRINK IN LAW LIBRARIES

By Jessie Cranford
University of Arkansas – Little Rock

The issue of food and drink in libraries has often proved contentious. In many libraries, there is a noticeable tension between preservation concerns, which lead most libraries to impose at least some restrictions, and a desire to be user-friendly and responsive to patron demands for leniency. The *Survey on Food & Drink in Law Libraries* provides the results of a survey that was sent to more than 150 libraries regarding their food and drink policies. It is divided into four appendices that explain the survey itself and illustrate how information and data was obtained:

Appendix One: Introduction to the Law Library Survey Results

Appendix Two: Survey on Food and Drink in the Law Libraries

Appendix Three: Selected Sources

Appendix Four: Sample Policies (from Colleges that participated in the survey)

1 volume (paper)\$39.50

Item# 328380; viii, 34 pages; ISBN 0-8377-9321-1; LC 2002032728

Published: Buffalo; William S. Hein & Co., Inc.; 2002

AALL PUBLICATIONS SERIES NO. 56, VOLUME 6

SURVEY ON ELECTRONIC RESERVES

By Cathy Cochran
University of Tennessee



Due to the widespread adoption of technology and increased computer literacy, interest in electronic reserves is rising in the law library field. The integration of reserves into law library systems and vendor-created courseware is leading to an increase in what is available via electronic means, and new systems to manage access and intellectual property rights will be necessary to assure copyright holders that their rights will be protected as the library alters its current delivery methods.

Because of the many issues that librarians will have to grapple with as they attempt to migrate to electronic access for their reserve offerings, Cathy Cochran conducted this survey in an attempt to define the current state of electronic reserves in law libraries.

1 volume (paper)\$38.00
Item #327520; viii, 30 pages; ISBN 0-8377-9320-3; LC 2002017225
Published: Buffalo; William S. Hein & Co., Inc.; 2002
AALL PUBLICATIONS SERIES NO. 56, VOLUME 5



SURVEY ON ELECTRONIC REFERENCE

By Scott Childs
LSU Law Center Library

As technology infrastructures have improved and expanded, law libraries have increased their electronic reference services. Using electronic access allows patrons to seek reference assistance from home or anywhere else in the world whenever they want, making it more convenient than in the past. Now, the question for law libraries is not whether or not to use electronic reference, but how to set it up and manage it.

Scott Childs's *Survey on Electronic Reference* explores how these libraries are planning for, using, and promoting their electronic reference services. Examined are the extent to which law libraries are engaging in electronic reference, how they are implementing it, and what impact it is having. In addition, the work investigates how it has affected the traditional process of reference work and to what extent libraries have altered their policies to provide accommodation for electronic reference services.

With more and more information becoming available every day, electronic reference services have become indispensable for law libraries. This survey covers the applicable questions libraries face when making decisions about this technology, and is **an excellent guide for any law librarian**.

1 volume (paper)\$36.00
Item #325960; vii; 59 pages; ISBN 0-8377-9319-X; LC 2001019221
Published: Littleton; Fred B. Rothman Publications (A division of William S. Hein & Co., Inc.); 2001
AALL PUBLICATIONS SERIES NO. 56, VOLUME 4

SURVEY ON EMERGENCY PREPAREDNESS PLANNING

By Christopher Anglim
St. Mary's University



While librarians may think of disasters as large, catastrophic events over which they have little control, many disasters such as floods and fires may affect only a single library. However, these disasters can erase substantial portions of a library's collection, and it is the responsibility of librarians to safeguard their holdings from all possible threats.

Emergency preparedness planning is a unique process that librarians can use to enhance their ability to protect their collections. Recognizing this reality, Christopher Anglim published the *Survey on Emergency Preparedness Planning*, which gathers information on how to identify deficiencies in law library emergency preparedness plans.

Anglim provides both statistical and practical information and discusses how each library can tailor loss reduction strategies to its individual situation. The author concludes his survey by noting that planning requires a commitment to reducing potential risks and developing a plan of action for response to disasters.

1 volume (paper)\$32.50

Item #324880; vii, 51 pages; ISBN 0-8377-9318-1; LC 00-62630

Published: Littleton; Fred B. Rothman Publications (A division of William S. Hein & Co., Inc.); 2000

AALL PUBLICATIONS SERIES NO. 56, VOLUME 3



SURVEY ON LEGAL RESEARCH INSTRUCTION

By Gary L. Hill
Howard H. Hunter Law Library

Survey on Legal Research Instruction offers information about legal research courses and LEXIS and WESTLAW training in all types of law libraries. The information in this publication will prove useful to anyone involved in planning or providing legal research instruction.

The survey instrument consisted of two forms: "Survey of Legal Research Courses" and "Survey of LEXIS/WESTLAW Training." In addition to outlining the results of the survey, this publication also lists the syllabi for beginning courses, advanced courses, and computer-assisted research courses at a number of institutions.

1 volume (paper)\$27.50

Item #323030; vii, 72 pages; ISBN 0-8377-9316-5; LC 98-24692

Published: Littleton; Fred B. Rothman Publications (A division of William S. Hein & Co., Inc.); 1998

AALL PUBLICATIONS SERIES NO. 56, VOLUME 2



SURVEY ON JOB DESCRIPTIONS

By Patricia A. Cervenka
Mercer University Law Library

Managing people requires developing goals and objectives that both employers and employees understand. One of the best ways to develop that understanding is by having clear job descriptions that can be used for not only hiring staff, but also for periodic evaluation of both procedure and personnel. Patricia Cervenka's *Survey on Job Descriptions* examines the use of job descriptions in all types of law libraries. The information contained in this title is useful to anyone responsible for writing new or more comprehensive job descriptions, evaluating personnel, or aligning new jobs (or old) with law library goals and objectives.

The work reflects the results of a survey sent to 75 randomly selected law librarians, 56 of whom replied. The compilation of answers follows a short review of pertinent literature, all of which help to make *Survey on Job Descriptions* a valuable work for any law librarian with management responsibilities.

1 volume (paper)..... \$20.00
Item #323020; 42 pages; ISBN 0-8377-9315-7; LC 97-1733
Published: Littleton; Fred B. Rothman Publications (A division of William S. Hein & Co., Inc.); 1997
AALL PUBLICATIONS SERIES NO. 56, VOLUME 1



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Series Editor: Roberta Studwell



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Useful to both frontline staff and managers, the titles in the series include sample policy and procedural documents, accompanied by surveys outlining how libraries have addressed a specific policy or procedure. The *Briefs in Law Librarianship Series* is, in essence, a "series within a series" - it is No. 56 in the *AALL Publications Series*, which contains monographs specifically designed to assist today's law librarian. *Purchasers, please note: A complete set of this series will fill two binders.*

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